

**MINUTES OF BRANDSBY-CUM-STEARSBY ANNUAL PARISH COUNCIL
MEETING (following the Annual Parish meeting) HELD IN THE CHOLMELEY
HALL ON 7 May 2019 AT 7.30pm**

Present:

Mr R Machin (Chairman)
Mr M Waite
Mr J Ward
Mr R Pearson Adams
Mr K Snowball
The Clerk
Mrs D Watkins (HDC rep)

The Chairman welcomed Mr Snowball onto the council and wished him all the best and many years of service. He also welcomed Mrs Watkins who is our new representative for HDC.

1. APOLOGIES FOR ABSENCE

Mrs C Cookman (HDC)

2. MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 25 FEBRUARY 2019

The Minutes having been circulated to the councillors prior to the meeting were approved and signed by the Chairman as a true record.

3. ELECTION OF CHAIRPERSON

Mr Richard Machin was proposed as Chairman by Mr Ward and seconded by Mr Pearson Adams. Mr Machin was duly elected Chairman for the coming year.

4. MATTERS ARISING FROM THE MINUTES

4.1 Restoration of Cholmeley Hall

The committee are in the process of altering the constitution for the hall before grants can be applied for.

4.2 30mph speed limit extension

The clerk replied to Mr Hammond's letter requesting the extension of the limit. The clerk has emailed NYCC asking if the speed limit could be extended to beyond Spella bungalow. No reply has been received.

4.3 Brandsby to Crayke Road- flooding near Far Rush - NYCC has this in hand and will contact the resident concerned.

Concrete chamber on Crayke Road – An officer from NYCC is going to arrange for the installation of a verge marker post to protect the area.

5. PLANNING APPLICATIONS

The following planning applications have been received from HDC:-

MR & MRS MICHAEL & EMILY GOULD, BRANDSBY HALL

1. PROPOSAL: Change of use, alterations and refurbishment of The Coach House, to provide ancillary accommodation to Brandsby Hall as per amended plans received by HDC.

HDC –GRANTED

2. PROPOSAL: Alterations to Brandsby Hall to include new structural external openings, internal partition walls, escape ladder and guarding to flat roofs as per amended plans received 4.3.19.

Brandsby PC has no objection to the plans HDC –GRANTED

3. PROPOSAL: Ancillary out-building for swimming pool & changing room, within walled garden

Brandsby PC approved this application

- 4 PROPOSAL: Repairs and reinstatement of boundary wall (dry stone construction)

Brandsby PC approved this application

6. FINANCE

The balance of the bank account as at 21 April 2019 is £4,756.22. (The large balance is being kept in reserve for a contribution to the refurbishment of the outer wall at the Cholmeley Hall)

There have been no transactions since the last meeting.

The clerk was authorised by the councillors to charge to petty cash any ink replacements and paper used on her computer as most of the correspondence for the PC is received via email and requires printing. In the past these have been claimed for individually.

The Auditors Report and the accounting statements were confirmed as correct by the councillors and the Chairman signed the Governance Statement and Accounting Statements for 2018/19. The yearly Accounts were examined and signed by the Chairman. The petty cash book was examined and signed by the Chairman and all cheque books, paying in book; statements etc were available for inspection by the councillors.

7. CORRESPONDENCE

7.1 Completion of forms following Election

- Registration of Interests – 5 forms handed out to the Councillors the Clerk will return to HDC when completed. The Clerk will send a form to HDC asking for Mr Eglinton's name and details to be removed.

- Expenses Claims re Elections (All nil) – Mr Ward handed his to the Clerk. Mr Machin, Mr Pearson Adams, Mr Snowball and Mr Waite will deal with form in due course and return to the Clerk
- Declaration of Office forms – All councillors signed and the Clerk will retain in the records.

- 7.2 Retirement from HDC of Mrs Christine Cookman
As authorised by the councillors the clerk will deliver to Mrs Cookman a small gift in recognition of the help she has given the council over the years. This will be accompanied by a note of thanks from the councillors.
- 7.3 Visit by Police Community Support Officer
Various emails have been circulating between the Clerk and PCSO Chris Wood. He has asked to meet representatives from the village so was invited to the PC meeting. However, unable to attend he emailed to report that speed monitoring is still ongoing and that most reports were for poachers around the area. We are to inform him if we have any concerns or information.
- 7.4 Notification to changes in Planning Application Decisions to Parish Councils
Due to cost these will now be sent via email to the clerk.
- 7.5 HDC – Standards Hearings Panel- Appointment of PC Rep
Two nominations were received and the candidates duly elected so no election was necessary.
- 7.6 Parking agreement at Westfield – Cholmeley Hall grounds
Due to the sale of Westfield and the potential parking issues with the new owners the councillors have suggested that a new parking agreement is made between the new owner's solicitors and the PC solicitors. The cost would have to be met by Mr Eglinton not the PC. The councillors do not wish to make things difficult regarding the parking issue and the selling of the property.

8. ANY OTHER BUSINESS

- 8.1 Various highway issues
The Clerk was asked to write to NYCC regarding the overhanging branches near Cranmor and the Church and also the tree in the grounds of Cherry Hill on Crayke road. This tree is dead and could cause problems if it were to fall.

As there was no other business the meeting was closed at 8.35pm.

Chairman.....

Date.....